

Overview:

The **CBJC** is pleased to invite abstract submissions from experts of **all research levels** (Senior, Mid, Early Career and Trainee levels) for the 2022 event **April 21st & 22nd 2022**. Once you have prepared your **pre-recorded video** in an **mp4** (max 100MB) file you are ready to **complete** your abstract submission through the Microsoft CMT portal. (<https://cmt3.research.microsoft.com/CBJC2020>)

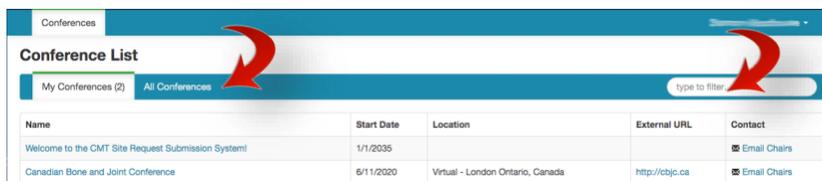
Deadlines:

Component:	Deadline:	Description:
Abstract Submission	April 7 2022	Submission of a complete abstract application form including your pre-recorded 3 minute presentation via the online abstract submission portal (see instructions below). <i>Note: No updates of videos will be accepted after submission deadline.</i>
Notice of Submission Receipt	----	The submitting author may request to receive a confirmation of abstract submission via e-mail. See available PDF Submission Portal (CMT) Instruction
Notification of Application Status	April 14 2022	All applicants will receive notification of either (a) successful submission with a request for further information, or (b) an unsuccessful submission.
Presenter registration	April 18, 2022	Presenters must be registered by April 18 th 2022 or judging cannot be guaranteed and your abstract may not be included in the final program.

CMT Submission Process

The **CBJC** is utilizing the **Microsoft CMT** (Conference Management Toolkit). If you have an account on CMT, enter your CMT credentials to access the site at log in. If you do not have an account in CMT, please refer to '[HOW-TO: Account Creation](#)' on the CMT site.

Search for CBJC 2022



Log into CMT submission portal and click on **All Conferences**.

Use the **filter field** in the upper right to search for **CBJC**.

NOTE: If the search doesn't immediately return your desired result, try toggling between **My Conferences** & **All Conferences** and search again.

Name	Start Date	Location	External URL
Canadian Bone and Joint Conference	6/11/2020	Virtual - London Ontario, Canada	http://cbjc.ca
Canadian Bone and Joint Conference 2018	1/31/2018	London, Canada	

Choose the entry that is the **current** CBJC Conference from the list.

Start Date **4/20/2022**

Submissions | Help Center | Select Your Role : Author | CBJC2020 | Brynlee Woods

Author Console

Please click [here](#) to view Welcome Message & Instructions

+ Create new submission 0 - 0 of 0 | Show: 25 | 50 | 100 | All | Clear All Filters

Paper ID	Title	Files	Actions
e.g. <3	filter...		

The **Author Console** page will appear. It is here you will submit your paper by clicking on the “+ **Create new Submission**” button.

Submissions will be accepted from researchers of **all levels** (Senior, Mid, Early Career & Trainees)

Submissions | Help Center | Select Your Role : Author | CBJC2020 | Brynlee Woods

Author Console

Please click [here](#) to view Welcome Message & Instructions

+ Create new submission

Welcome Message & Instructions

The CBJC 2020 is pleased to accept abstract submissions from experts of all research levels (Senior, Mid, Early Career and Trainee levels) for the 2020 event June 12th & 13th 2020. Full abstract submission details are available online and in PDF at cbjc.ca

Clear All Filters

Paper ID	Title	Files	Actions
e.g. <3	filter...		

A link to the **Conference Welcome Message** is available in the text at the top of the screen.

Follow the submission portal process.

Create Submission

Create New Submission

The CBJC 2020 is pleased to accept abstract submissions from experts of all research levels (Senior, Mid, Early Career and Trainee levels) for the 2020 event June 12th & 13th 2020. Full abstract submission details are available online and in PDF at cbjc.ca

TITLE AND ABSTRACT

* Title

* Abstract

2000 characters left

AUTHORS

The **Title field** is for the title of the paper. (**maximum 75 Characters** with spaces)

The **Abstract field** must include a summary of your submission (**maximum ~2000 characters**). Details of abstract structure and expectations can be found at cbjc.ca.

Note: the system will allow you to submit the Title and Abstract without uploading file(s) when creating a submission. You can edit the submission subsequently to upload file(s) before paper deadline by logging back in and completing the process.

Authors

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	ft.com			CMT-Test	✕ ↑ ↓

Email + Add Value is required.
Enter email to add new author.

The Author section is **prepopulated** with your profile information and you are preselected as the **Primary Contact**.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	microsoft.com			CMT-Test	✕ ↑ ↓

adamant@contoso.com + Add
Enter email to add new author.

To **add** a co-author, enter the co-author's email address into the field (in yellow below) and click **+Add** button.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	.com			CMT-Test	✕ ↑ ↓

adamant@contoso.com + Add User was not found. To add new user, please enter information below and click Add button.
Enter email to add new author.

First Name First Name Last Name Last Name Organization Organization
Country/Region Select... + Add Cancel

If the co-author you wish to add is **not already a user** in CMT, you will see **"User was not found"**. To add a new user, please enter information below and click **+Add** button." If the co-author is already a user, the co-author will be added to the end of the Author list.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	.l.com			CMT-Test	✕ ↑ ↓

adamant@contoso.com + Add User was not found. To add new user, please enter information below and click Add button.
Enter email to add new author.

First Name Adam Last Name Ant Organization Contoso
Country/Region United States + Add Cancel

Enter the **co-author's** first and last **names** along with the **Organization** to which he or she belongs and the **Country/Region** where they reside. Then click the **+Add** button.

AUTHORS
You may optionally add your collaborators.

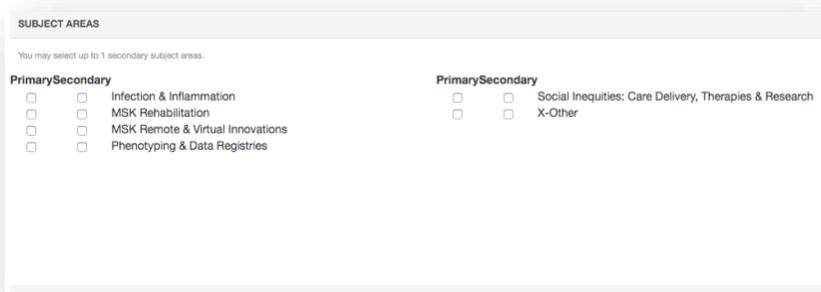
Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	ft.com			CMT-Test	✕ ↑ ↓
<input type="radio"/>	adamant@contoso.com	Adam	Ant	Contoso	United States ✕ ↑ ↓

Email + Add
Enter email to add new author.

Once added, the co-author's profile will appear in the list. You may **change** the **Primary Contact** to the co-author by clicking Primary Contact radio button in co-author's row. The 'X' and 'arrow' icons on the end of the rows are there so you may delete the entry and/or move it up in **hierarchy**.

NOTE: Only the **Primary Author** will be allowed to delete a submission within the portal.

Subject Areas



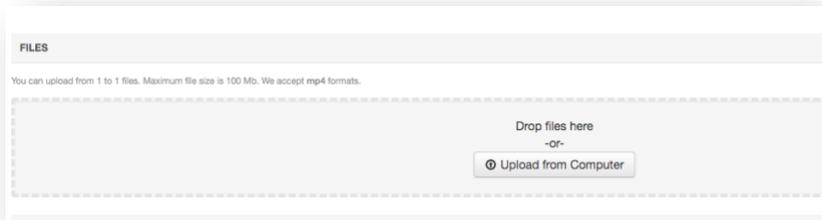
SUBJECT AREAS

You may select up to 1 secondary subject areas.

Primary	Secondary		Primary	Secondary	
<input type="checkbox"/>	<input type="checkbox"/>	Infection & Inflammation	<input type="checkbox"/>	<input type="checkbox"/>	Social Inequities: Care Delivery, Therapies & Research
<input type="checkbox"/>	<input type="checkbox"/>	MSK Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>	X-Other
<input type="checkbox"/>	<input type="checkbox"/>	MSK Remote & Virtual Innovations			
<input type="checkbox"/>	<input type="checkbox"/>	Phenotyping & Data Registries			

For the purposes of **thematic alignment**, please select the primary and (if appropriate) secondary subject area(s) from this list that **best represent** your research. If you are **unable** to find an appropriate thematic alignment, **choose New Ideas and Emerging Trends for MSK Health..**

File Submission



FILES

You can upload from 1 to 1 files. Maximum file size is 100 Mb. We accept mp4 formats.

Drop files here
-or-

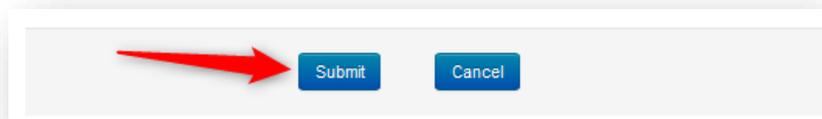
To **upload** your **abstract PDF** and **pre-recorded video** (mp4 format only, max 100MB), drag and drop the file(s) into the dotted region or click the "Upload from Computer" button. Uploaded file will **not be saved** unless the Submit button at the bottom of the form is clicked. **Note:** updates will not be accepted after the submission deadline.

Additional Questions

3 additional questions include required information to complete your submission:

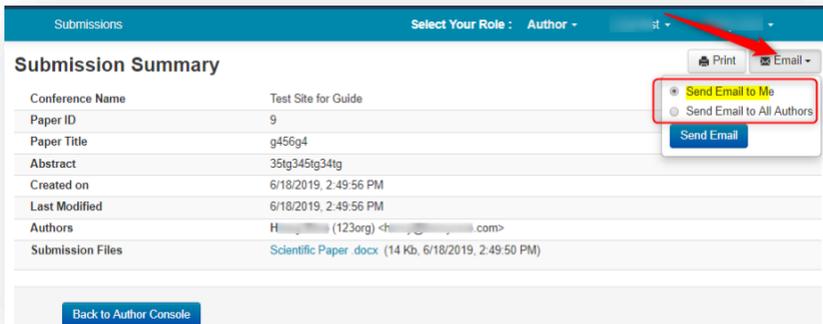
- Preferred Language of Presentation
- Preferred Presentation Type
- Research Level

Submission



Once the form is filled out with all the required information, **click Submit.**

Confirmation Email



Submissions Select Your Role : Author

Submission Summary

Conference Name	Test Site for Guide
Paper ID	9
Paper Title	g456g4
Abstract	35tg345tg34tg
Created on	6/18/2019, 2:49:56 PM
Last Modified	6/18/2019, 2:49:56 PM
Authors	H (123org) <h@123org.com>
Submission Files	Scientific Paper .docx (14 Kb, 6/18/2019, 2:49:50 PM)

Print Email

Send Email to Me

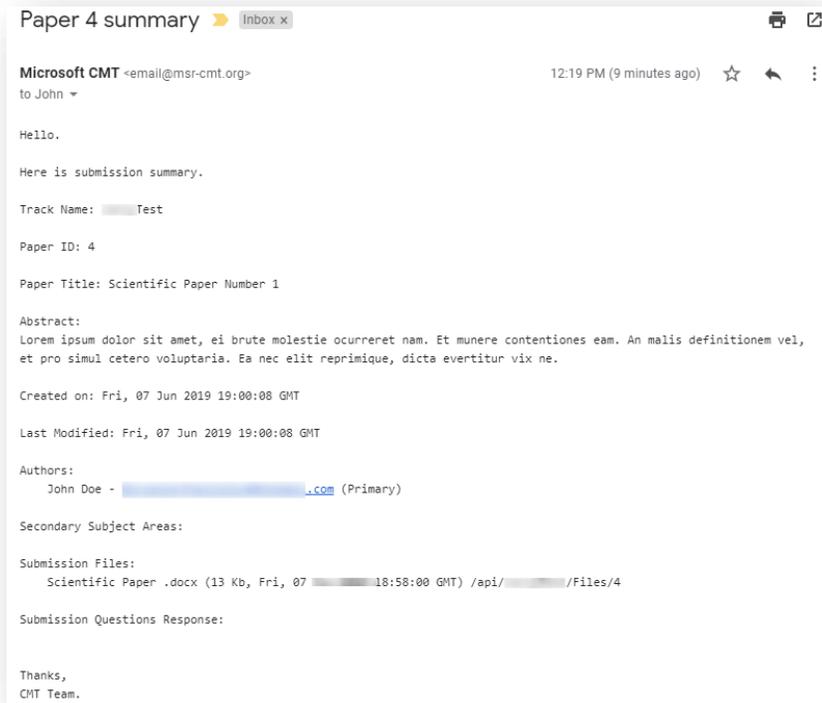
Send Email to All Authors

Send Email

Back to Author Console

NOTE: The CMT portal *does not automatically generate or send a confirmation email.*

However, **you** as the **submitting author** may do this **manually** by clicking on the **“Email”** button on the right. You have the option to send it to yourself or all authors. Click **Send Email**.



Paper 4 summary Inbox x

Microsoft CMT <email@msr-cmt.org> 12:19 PM (9 minutes ago) ☆ ↶ ⋮
to John ▾

Hello.

Here is submission summary.

Track Name: Test

Paper ID: 4

Paper Title: Scientific Paper Number 1

Abstract:
Lorem ipsum dolor sit amet, ei brute molestie occurreret nam. Et munere contentiones eam. An malis definitionem vel, et pro simul cetero voluptaria. Ea nec elit reprimique, dicta evertitur vix ne.

Created on: Fri, 07 Jun 2019 19:00:08 GMT

Last Modified: Fri, 07 Jun 2019 19:00:08 GMT

Authors:
John Doe - (Primary)

Secondary Subject Areas:

Submission Files:
Scientific Paper .docx (13 Kb, Fri, 07 Jun 2019 18:58:00 GMT) /api/ /Files/4

Submission Questions Response:

Thanks,
CMT Team.

This manually requested email pushed from the system by you will send to the Author(s) in this format: